**UniQuE**

Event Management Summary

(Engagement Name and Id)

(Client)

**Document History**

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| Version | Date | Author | Changes |
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**Review And Approval**

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Template Version Number: Group Reference v1.0

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# Event Management Summary Overview

*<<This document summarizes the lessons learnt, performance measures, improvement opportunities, etc. of Event Management>>*

## Purpose Of The Document

## Scope Of The Document

## Control Of The Document

### Capgemini

### Approval

### Maintenance

# Event Management

## 2.1 Process

### Facts And Figures

### Trend Curves / Performance Data

### Actual Project Benefits

### Overall Effectiveness

## Lessons Learned

### Process

### Tools

## Improvement Suggestions

### Process

### Tools